



Outside Plant Summer Intern

Greenfield Community Energy & Technology (GCET) is a city owned Municipal Light Plant. We provide critical telecommunications services to residents and businesses fostering community and economic development growth in the City of Greenfield, Massachusetts.

Position Summary

The Summer Intern will directly report to the Operations Manager (OM). This candidate will be responsible for Field Survey work. The successful candidate for this position must be detailed-oriented and hard working. The candidate for the position must have the ability to work independently and conduct business on behalf of the company in a professional manner. This is a part-time, 40 hour/week position.

Responsibilities

- Coordinate and manage data survey and delivery with OM and/or Field Technician.
- Load and unload all needed equipment into the vehicle.
- Properly identify which geographical area is being surveyed and utilize GPS coordinates to locate outside plant equipment.
- Follow a standardized collection protocol to enter information by using the recording instrument.
- Upload gathered data to the cloud.
- Responsible for the quality and accuracy of the surveys.
- Responsible for the safe keeping of surveying equipment; Never leave the equipment unattended.
- Help maintain all equipment in good working order.
- Responsible to notify OM when equipment needs repair or replacement.
- Must be able to drive, unassisted, to a specific location within Greenfield and complete tasks.
- Other duties as needed.

Qualifications

- Ability to work with basic technical equipment
- Willingness and ability to learn
- Strong written and verbal communication skills
- Strong documentation skills
- Strong attention to detail
- Valid MA State Driver's License is required
- High school diploma or the equivalent is required

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must occasionally lift and/or move up to 30 pounds. While performing the duties of this Job, the employee is regularly required to sit; use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to sit, stand, and walk. Employee will be required to walk up to several miles a day. Employee will be required to work with a computer and look at computer screens.