MA Humanitarian Food Service Relief Grant

**Amherst Survival Center**

<table>
<thead>
<tr>
<th>Position:</th>
<th>Delivery &amp; Drivers: <strong>Food Sourcing &amp; Delivery Driver</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of people:</td>
<td>Multiple positions</td>
</tr>
<tr>
<td>Schedule:</td>
<td>M/T/H/F 8:30-4:30 ; W 1-5</td>
</tr>
<tr>
<td>Hours per week:</td>
<td>37</td>
</tr>
</tbody>
</table>
| Duties: | • Drive utility van and box truck to pick up and deliver food.  
• Use pallet jack to load/unload pallets of food.  
• Load, unload, and carry heavy boxes of groceries in and out of vehicle and to a variety of distribution settings including no-contact doorstep delivery.  
• Other relevant duties associated with food distribution and center operations including cleaning/sanitizing, stocking food, packing grocery boxes, moving items within the facility, and other duties as assigned.  
• Follow all Amherst Survival Center policies and procedures, including strict adherence to COVID related safety protocol.  
• Uphold the values of the Amherst Survival Center at all times.  
• Involves indoor and outdoor work in all weather conditions. |
| Skills/qualifications: | • Must be able to lift at least 50 pounds regularly.  
• Driver’s license and ability to be insured on our agency insurance.  
• Safe and respectful driver.  
• Polite and professional in all interactions. |
| Other requirements: | • Verbal proficiency in English required.  
• Proficiency in Spanish would be great. Not required. |